

CRIME FREE MULTI-HOUSING

FREQUENTLY ASKED QUESTIONS...

Q) Do I have to take the class?

A) Anyone renting residential property in the Village of Schaumburg must attend a Crime Free Housing Seminar. This requirement is listed per the Rental License Ordinance, 123.03 of the Village Code. Schaumburg ordinance only requires a one-time attendance at this class.

Q) What is the Crime Free Lease Addendum, and where can I find one?

A) The **Crime Free Lease Addendum** is a **required** document to be used with every rental lease. Everyone signing the lease must also sign the Crime Free Housing Addendum. If your HOA has their own Crime Free Addendum, you must still use the Village of Schaumburg Crime Free Addendum as well. The Crime Free Housing Addendum can be found on the Crime Free Housing Page of the Village of Schaumburg website.

Q) I live far away, or out of state. What are my options?

A) You may appoint a representative to attend the class on your behalf. They will be listed as your Property Agent. This representative may not be the tenant of your property. If there is no representative available to you, you may attend a class closer to your personal residence and provide a copy of your certificate of completion to the Crime Free Housing Coordinator. This copy is necessary to show you have satisfied the class requirement.

Q) Is my Crime Free Housing Certificate valid in other towns?

A) Your certificate **may** be valid in other towns, pending the other town's Ordinances. Inquire directly with the Crime Free Housing coordinator for acceptance of your Schaumburg certificate.

Q) I attended a class in another town. Do I have to repeat the class for Schaumburg?

A) If you have a Crime Free Housing Certificate from another town, you must provide a copy of that certificate to the Crime Free Housing coordinator, along with your contact information and any Schaumburg rental property addresses.

Q) What happens if I don't comply with the ordinance?

A) By not complying with the ordinance you may subject yourself to fines, or possibly suspension or revocation of your rental license.

Q) The program is called Crime Free Multi-Housing. I am only renting a single family home, or a single unit. Do I still need to attend the class and use the Crime Free Addendum?

A) The term Crime Free Multi-Housing is a general term. The Village of Schaumburg Ordinance requires anyone with a rental license for a dwelling unit to be compliant with the ordinance. This includes owners who have a single unit, or a single family home.